



How to Withdraw a Submission on Duotrope/Duosuma

1. Login into your Duotrope account
 - a. You will then be directed to “Your Control Panel”
2. Scroll down and find “Your Duosuma Submissions”


Your Submissions

 **Report a Submission:** Go to the [Submission Reporter](#)

 **View and Update your Submissions:** Go to your [Submission Tracker](#)

 **See Recent Responses** from publishers and agents where you have [Pending Submissions](#)


	OVERALL	POETRY
Pending Submissions:	4	4
Sent Past 12 Months:	4	4
Sent This Month:	0	0
Acceptance Ratio:	0%	-

 [See full report of my Submission Statistics](#)

Hide my statistics

Your Duosuma Submissions

You have submitted 1 time through Duosuma, Duotrope's Submission Manager.

 [Check that Submission](#)

- a.
3. Click “Check that Submission”
 - a. This could be phrased differently if you have multiple Duosuma Submissions. I only have one active submission at this time and cannot verify this at the moment.
 4. You will be directed to “Your Duosuma Submissions
 5. Click “Select”, which is located on the far right of the submission

User ▾ Manage ▾

[Guide to using this page](#)

[Filter](#)

DATESENT	DATERESP	STS
02 Oct 2021		Duotrope Report Select

ave begun.

- a.
6. You will be sent to “Submission Details”
 7. Click the red” Withdraw All or Part” button

On: Saturday, October 2, 2021 10:49:44 PM UTC

Status: **PENDING**

Withdraw All or Part

Cover Letter:

- a.
8. You will then be given the option to withdraw individual pieces or the entirety of the sub.
9. This guide was made on 7/16/2022. Duotrope has the right to change any menus or wording. Feel free to reach out to Duotrope directly if anything changes. They are very friendly people 😊.